

MINUTES OF THE OCT 10<sup>th</sup>, 2023 VILLAGE OF COUTTS ORGANIZATIONAL MEETING HELD IN THE COUTTS COMMUNITY CENTRE AT 6:30 PM.

Present: Councillor Willett, Councillor MacCumber, Councillor Smith, Councillor Pain, Councillor Payne and CAO Rolfe

Meeting: Called to order at 6:30 pm by Councillor Willett.

Agenda: Councillor MacCumber moved to accept the agenda as presented. Carried.

Turn over  
Chair: Councillor Willett turned the chair over to CAO Rolfe

Nominations  
For

Mayor: CAO Rolfe asked for nominations for Mayor. Councillor Smith nominated Councillor MacCumber for Mayor. CAO Rolfe called for nominations two more times, hearing no further nominations, nominations were called to cease. Councillor MacCumber agreed to fill the position of Mayor. Mayor MacCumber thanked Councillor Willett for the time that he spent as Mayor.

Deputy  
Mayor  
Election:

Councillor Pain nominated Councillor Willett as Deputy Mayor. Councillor Payne nominated Councillor Smith as Deputy Mayor. Having no further nominations CAO Rolfe moved to cease nominations. Councillor Willett declined to be considered for Deputy Mayor. Councillor Smith accepted the position as Deputy Mayor.

Meeting

Day and Time: The meeting day and time was discussed. It was decided that the regular meeting would be held on the second Tuesday of each month at 6:30, as it is currently.

Remuneration: Meeting fees and mileage was discussed. The current rates are regular committee meetings \$150/meeting, \$50/meeting for meetings that are not in that particular council members portfolio, or meetings for general information, and \$.61/km for mileage. After discussion, it was decided that no changes were necessary.

Signing

Authority: Current signing authority is held by Mayor Willett, Councillor Smith, CAO Rolfe and Admin Assistant MacCumber. Discussion was held on signing authority. Councillor Pain moved to appoint Mayor MacCumber to replace former Mayor Willett as an authorized signer on all Village accounts including the Recreation Board. In addition to that, it would be required that Mayor MacCumber and Admin Assistant Kelly MacCumber, never sign the same cheque. Carried.

Councillor Committees: Mayor MacCumber - Milk River Watershed  
Coutts and Dist Recreation Board  
Quad Municipality Healthcare Support Committee  
Western Corridor Ec Dev Committee  
Mayors and Reeves  
Healthcare Housing

Deputy Mayor  
Smith:

ORRSC  
SDAB -ORRSC  
CMRWSC  
Emergency Services

Councillor  
Willett:

SouthGrow

Councillor  
Pain:

ORRSC (2<sup>nd</sup>)  
SouthGrow (2<sup>nd</sup>)  
Coutts Fire and Rescue  
Emergency Services  
Coutts and Dist Library Board  
HandiBus  
PublicWorks

Councillor  
Payne:

Ridge Country Housing  
FCSS  
MPC  
Milk River Water Users

Assessor 2024: The 2024 appointment was already decided in September as the contract required renewing.

Auditor: Councillor Payne moved to retain Mercer Wilde Moltz as the auditor for the 2023 year end financial work as required.

Adjourn: Councillor Smith moved to adjourn the meeting at 6:45 pm.

  
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Mayor

  
\_\_\_\_\_  
CAO