

MINUTES OF THE JANUARY 8TH, 2019 VILLAGE OF COUTTS REGULAR MEETING HELD IN THE COUTTS COMMUNITY CENTRE AT 6:30 PM.

- Present: Mayor Willett, Councillor's Butler, Bohne, MacCumber, and CAO Rolfe. Also present Michelle Ceasor.
- Meeting: Called to order at 6:30 pm by Mayor Willett.
- Agenda: Councilor Butler moved to accept the agenda. Carried unanimously .
- Delegates: Michelle Ceasor came to discuss the museum property. She left after her discussion.
- Minutes: Councillor Butler moved to accept the minutes of the December 11, 2018 regular meeting as presented. Carried unanimously.
Councillor Bohne moved to accept the minutes of the December 11, 2018 AGM as presented. Carried unanimously.
- Old Business:
- CAO Report: CAO Report is attached. Councillor MacCumber moved to accept the CAO Report as presented. Carried unanimously.
- Train Whistle: Update was given.
- Quad Meeting: Quad meeting has been set for Jan 15 in Milk River at 6:30 pm.
- Milk River Clinic Donation: Councillor Bohne moved to donate \$2500 to the Quad Municipality Healthcare Retention Committee for the purchase of an ultrasound machine to be used by the clinic in Milk River. Carried unanimously.
- Financial Statement: Councillor MacCumber moved to accept the December 2018 financial statement as presented. Carried unanimously.
- Accounts Payable: Councillor MacCumber moved to pay the accounts payable. Carried unanimously.
- New Business:
- MAP Report: The results of MAP (Municipality Accountability Program) report were presented and discussed.
- Operating Loan Bylaw 565: Councillor Butler moved for 1st reading of the 2019 Operating Loan Bylaw #565. Carried unanimously
Councillor Bohne moved for 2nd reading of the 2019 Operating Loan Bylaw #565. Carried unanimously.
Councillor Butler moved for permission to read 3rd reading of the 2019 Operating Loan Bylaw #565. Carried unanimously.
Councillor MacCumber moved for 3rd reading of the 2019 Operating Loan Bylaw #565. Carried unanimously.
- Appointment Of Assessor, ATB Bank And Office Location: Councillor Butler moved that the Village of Coutts hire Benchmark Assessments for the 2019 land tax assessments. Carried unanimously.
Councillor Bohne moved that the Village of Coutts use the ATB Bank as the financial institution for the main banking needs, and the CIBC bank as an option for investments, for the 2019 year. Carried unanimously.
Councillor MacCumber moved that the Village of Coutts office be located at 105 Centre Ave in the Civic Centre building. Carried unanimously.

CMRSWA: Councillor Bohne moved that the Village of Coutts council agrees to become a member of the CMRSWSC. Carried unanimously.
Councillor Butler moved that the Village of Coutts council approves the CMRSWA Business Plan. Carried unanimously.
Councillor MacCumber moved that the Village of Coutts council approves Bylaw 002, Fees and Governance, and acknowledges the fees to be charged as identified in Appendix A. Carried unanimously.
Councillor Bohne moved that the Village of Coutts council recommend that Councillor Tanya Smith be appointed to the Board of Directors of the CMRSWSC for its first term.
Councillor Butler moved that the Village of Coutts is in agreement that Randy Taylor of The County of Warner be designated as Chair of the Board of Directors of the CMRSWC for the first one year term of the board.
Councillor MacCumber moved that the ownership and responsibility of the Coutts/Milk River Transfer Station including all associated assets and liabilities be transferred to the CMRSWSC when it is established. Carried unanimously.

Violence
And Harassment
Policy:

The Workplace Violence and Harassment Policy was presented and reviewed.
Councillor Bohne moved to adopt the Workplace Violence and Harassment Policy.
Carried unanimously.

Committee
Reports:

Counsellor
Bohne:

Attended the Emergency Management Meeting

Councillor
MacCumber:

Attended the Emergency Management Meeting

Councillor
Butler:

Attended Emergency Management Meeting
Attended Ridge Country Housing Meeting

Mayor
Willett:

Attended SouthGrow
Attended Mayors and Reeves
Attended Economic Development Meeting
Attended Emergency Management Meeting.

Correspondence: Received a letter confirming the use of MSI for the 2018 valve replacement project.

Closed
Meeting:



Councillor Butler moved to go into closed session under Section 16 FOIP Act RSA 2000 Chapter F-25 at 7:52pm. Carried Unanimously.
Councillor MacCumber moved to come out of closed session at 8:00pm. Carried unanimously.

Adjourn: Councillor Butler moved to adjourn at 8:01 pm.


MAYOR


CAO

DECEMBER 2018 FINANCIAL

	GENERAL	GRANT FUND AMIP	REC GIC	RECREATION	TOTALS
BOOK ENTRIES:					
Net Balance from the Previous Month:	\$871,707.97	\$ 16,298.88	\$ -	\$ 28,673.04	\$ 916,679.89
Receipts for the Month:	\$ 36,339.43			\$ 14,159.00	\$ 50,498.43
Bank Account Interest Earned	\$ 1,042.72	\$ 20.76		\$ 1.16	\$ 1,064.64
GIC Matured + interest CRAS Interest					\$ -
Loans Received:					\$ -
SUB-TOTALS:	\$ 909,090.12	\$ 16,319.64	\$ -	\$ 42,833.20	\$ 968,242.96
LESS:					
Disbursements for the Month:	\$ 188,003.89		\$ -		\$ 188,003.89
NEW GIC's					\$ -
ASFF School Taxes	\$ 17,137.19				\$ 17,137.19
Transfer to AMIP chequing					\$ -
Revolving Loan Interest / Bank Fees/Bank Error					\$ -
Loans Paid:					\$ -
Sub-Totals	\$ 205,141.08	\$ 16,319.64	\$ -	\$ -	\$ 205,141.08
NET BALANCE at end of Month:	\$ 703,949.04	\$ 16,319.64	\$ 0.00	\$ 42,833.20	\$ 763,101.88
BANK STATEMENT:					
Balance at end of Month - Bank:	\$ 718,300.46	\$ 16,319.64		\$ 42,833.20	\$ 777,453.30
Balance at end of Month - Investments:					\$ -
CASH ON HAND at End of Month:	\$ 1,984.25				\$ 1,984.25
SUB-TOTALS:	\$ 720,284.71	\$ 16,319.64	0.00	\$ 42,833.20	\$ 779,437.55
LESS:					
Outstanding Cheques:	\$ 16,335.67				\$ 16,335.67
NET BALANCE at end of Month:	703,949.04	\$ 16,319.64	0.00	\$ 42,833.20	\$ 763,101.88
OUTSTANDING CHEQUE LIST:				RECEIPTS FOR THE MONTH:	
	Number	Amount			
	EFT 123	\$702.23		Franchises	\$1,953.42
	EFT-124	\$547.30		Library Grant	\$8,500.00
	8330	\$550.00		Office Supplies	\$20.00
	8335	\$2,637.25		Ultrasound Donation	\$700.00
	8337	\$3,780.00		Rec Board Grant/Co	\$10,751.00
	8338	\$67.54		STEP Grant	\$1,179.50
	8339	\$4,253.54		Taxes	\$3,097.87
	8340	\$1,439.93		Utilities	\$10,137.64
	8341	\$44.89	Grant Account	total	\$36,339.43
	8342	\$652.10	Outstanding Cheque		
	8343	\$1,450.00			
	8344	\$150.00			
	8345	\$60.89			
	Total	\$16,335.67			
				Catholic Cemetery	\$2,067.19
	CRAS GIC (40,000 +31,204.48)	\$71,204.48			
	CIBC GIC	\$23,473.39			
		\$94,677.87			
THIS STATEMENT SUBMITTED TO COUNCIL ON THIS 8TH DAY OF JANUARY 2019					
					MAYOR
					C.A.O.

CAO Report Jan 8, 2019

1. Street Light for west end of 2nd Ave N, construction will start ASAP.
2. Dirt moving at Public Works has been completed and we paid what we were quoted..\$3600.
3. Paul is back working, he seems to be able to get around fine.
4. Response from Alberta Transportation regarding lowering the speed limit from the tracks south. Updates will be brought forward as they are received.

Hello Ms. Rolfe,

Thank you for your inquiry, and for your patience while you awaited feedback to your inquiry. We are in a position to review your request, which will include our reviewing of the existing highway conditions and running a speed warrant analysis for the corridor to determine what the engineering guidelines recommend as a posted speed limit for the corridor. It will take some time for us to do this review, but please feel free to contact myself if you have any questions about the process in the meantime. We will be sure to contact you if we have any questions, and in due course we will follow-up with you to advise you of our findings.

Regards,

Kenneth Mulhall, P.Eng.
Operations Engineer, Lethbridge District
Delivery Services Division
Alberta Transportation

5. Additional Lighted Poles for Christmas Decorations....estimate between \$300-500/pole.

ATTACHMENT FOR JAN 8/19 COUTTS COUNCIL MINUTES FOR ACCOUNTS PAYABLES

Accounts for Reaffirmation

8328 Applied Electrical	173.23	install new light at water plant
8329 Hills of Home Café	500.00	staff council Christmas party catering
8330 Quad Municipality	550.00	donations for ultrasound
8331 Petty Cash	51.00	cordless mouse, drink dispenser, timer for christmas lights
8337 JIM Equipment	3,780.00	remove dirt behind shop
8338 Milk river Home Hardware	67.54	paint for christmas lights, cable for computer
8340 Reive Plumbing	1,439.93	install new fan on boiler at civic centre
8341 ridge Auto	44.89	bulb for skidsteer
8343 town of Milk river	1,450.00	garbage for December
8344 Quad Municipality	150.00	donations for ultrasound
8345 TRS Officeware	60.89	copier maintenance
EFT-121 Telus	22.05	fire siren
EFT-122 town of Milk river	115,000.00	share for the raw storage in Milk River
EFT-123 ATB m/c	702.23	paramedic membership, lights for poles, chainsaw parts
EFT-124 Telus	547.30	phone bills
Total	124,539.06	

December council

8304 Marvin Bohne	521.60
8305 Tom Butler	125.00
8312 Scott MacCumber	221.60
8318 Tanya smith	861.80
8327 Jim Willett	1,065.28
Total	2,795.28

January Payables

AMSC	1,569.53	January benefits
Benchmark Assessments	1,935.94	assessment fees Jan-March
Cdn Badlands	134.75	annual levy
Lethbridge County	150.00	Mayors & reeves membership
Milk River Cable	189.00	internet for office & plant (2 months)
Quad Municipality	50.00	donation in lieu of flowers Frances Maccumber
Rogers	212.33	cell phones
total	4,241.55	
