

MINUTES OF THE December 2, 2019 VILLAGE OF COUTTS REGULAR MEETING HELD IN THE COUTTS COMMUNITY CENTRE AT 5:30 PM.

- Present: Mayor Willett, Councillor's Bohne, Smith, MacCumber, Payne and CAO Rolfe.
- Meeting: Called to order at 5:30pm by Mayor Willett.
- Agenda: Councillor MacCumber moved to accept the agenda with two additions. Carried unanimously.
- Minutes: Councillor Smith moved to accept the minutes of the November 12, 2019 Regular Council Meeting. Carried Unanimously.
- Old Business:
- CAO Report: CAO Report is attached. Councillor Payne moved to accept the CAO Report as presented. Carried unanimously.
- 223 1 Ave N: New information has been found out on this lot waiting for further information to surface.
- Quad Council Meeting: The Quad meeting will be Feb 25 at 6 pm. Coutts to host.
- STARS vs HALO: Tabled for further information gathering
- Christmas Party: Confirmed for Nov 29.
- Unightly Yards Bylaw: Discussion and gathering of further information to take place. Tabled for further information.
- Paving: Pavers were able to do the worst 6 spots and will be back in the spring.
- Signage: Councillor Smith moved to use BMTG Funding for new signage throughout the Village. Carried unanimously. This will be done in 2020.
- AB Trans Letter: Councillor Bohne moved to send a letter to Darren Davidson with Alberta Transportation regarding speed limits and the hazard with the weigh scale. Carried unanimously.
- Financial Statement: Councillor MacCumber moved to accept the September 2019 financial statement as presented. Carried unanimously.
Councillor Bohne moved to accept the October 2019 financial statement as presented. Carried unanimously.
- Accounts Payable: Councillor Smith moved to pay the accounts payable. Carried unanimously.
- New Business:
- Ducks Unlimited: Councillor Payne moved to have CAO Rolfe purchase a door prize for \$50 for the Ducks Unlimited banquet. Carried unanimously.
- Snow Storm: Storm causing the Montana Highway closure had us open a reception centre. Was handled very well.
- Tax Rate For large Employers: Councillor MacCumber moved to implement the extra mil rates for employers that have more than 50 employees for 2020. Carried unanimously.
- Canadian Badlands: Councillor Bohne moved to send a letter supporting the Canadian Badlands request for funding to the province. Carried unanimously.
- Office Closure: The office will be closed Dec 23-27, 2019 for Christmas break.
- Fire Lanes: Committee Reports: Fire lane snow removal was discussed.

Interim
Operating
Budget: Mayor Willett moved to accept the approved 2019 operating budget as the Interim Operating Budget for 2020. Carried Unanimously.

Committee Reports:

Mayor
Willett: Attended the SouthGrow Meeting
Attended the Alberta Transportation Meeting

Councillor
Smith: Did not attend any meetings

Councillor
Bohne: Attended the Handibus Meeting
Attended the Library Board Meeting
Attended the Alberta Transportation Meeting

Councillor
MacCumber: Attended the Quad Municipal Health Care Committee Meeting

Mayor
Payne: Attended the Ridge County Housing Meeting


Recess: Councillor Bohne moved to adjourn for a recess at 6:50pm to allow for the AGM.
Carried Unanimously.
Councillor Payne moved to reconvene at 8:05 pm. Carried unanimously.

Correspondence: None at this time.

Closed
Meeting: Councillor Smith moved to go into closed meeting at 8:07 pm regarding Section 19 FOIP Act RSA 2000 Chapter F-25. Carried Unanimously.
Councillor Bohne moved to close the Closed Meeting at 8:39pm.

Adjourn: Councillor Smith moved to adjourn at 8:40 pm.

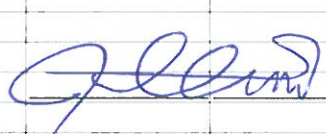
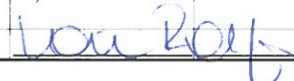

MAYOR


CAO

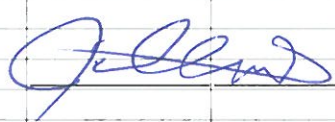
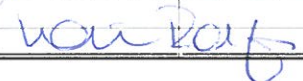
CAO Report Dec 2nd, 2019

1. Councillor MacCumber and I are still working on the CP Rail issue. Will go to the next level of management as we are getting nowhere with our initial contact.
2. SAAL was able to do 6 of the patches that were catching on the plow. Will be back in the spring to finish.
3. Learning continues on the new system...a bit frustrating still, but it will come.
4. Roychella is working out great.
5. I will be off Dec 6-16th.

SEPTEMBER 2019 FINANCIAL

	GENERAL	GRANT FUND AMIP	REC GIC	RECREATION	TOTALS
BOOK ENTRIES:					
Net Balance from the Previous Month:	\$744,313.55	\$ 16,483.32	\$ -	\$ 32,555.30	\$ 793,352.17
Receipts for the Month:	\$ 61,279.45				\$ 61,279.45
Bank Account Interest Earned	\$ 925.29	\$ 20.32		\$ 0.93	\$ 946.54
GIC Matured + interest CRAS Interest					\$ -
Loans Received:					\$ -
SUB-TOTALS:	\$ 806,518.29	\$ 16,503.64	\$ -	\$ 32,556.23	\$ 855,578.16
LESS:					
Disbursements for the Month:	\$55,433.97		\$ -	\$ 1,050.00	\$ 56,483.97
NEW GIC's					\$ -
ASFF School Taxes	\$17,137.19				\$ 17,137.19
Transfer to AMIP chequing					\$ -
Revolving Loan Interest / Bank Fees/Bank Error					\$ -
Loans Paid:					\$ -
Sub-Totals	\$ 72,571.16		\$ -	\$ 1,050.00	\$ 73,621.16
NET BALANCE at end of Month:	\$ 733,947.13	\$ 16,503.64	\$0.00	\$ 31,506.23	\$ 782,871.16
BANK STATEMENT:					
Balance at end of Month - Bank:	\$ 742,655.23	\$ 16,503.64		\$ 32,556.23	\$ 791,715.10
Balance at end of Month - Investments:					\$ -
CASH ON HAND at End of Month:	\$ 1,743.88				\$ 1,743.88
SUB-TOTALS:	\$ 744,399.11	\$ 16,503.64	0.00	\$ 32,556.23	\$ 793,458.98
LESS:					
Outstanding Cheques:	\$ 10,451.98			\$ 1,050.00	\$ 11,501.98
NET BALANCE at end of Month:	733,947.13	\$ 16,503.64	0.00	\$ 31,506.23	\$ 781,957.00
OUTSTANDING CHEQUE LIST:			RECEIPTS FOR THE MONTH:		
	Number	Amount			
	8633	\$204.00		Franchises	\$1,607.90
	8634	\$2,131.19		Office supplies/serv	\$61.00
	8637	\$1,937.81		MSI Operating	\$30,876.00
	8638	\$5,243.48		2 cemetery plots	\$80.00
	8640	\$935.50		CCC Rental	\$100.00
		\$10,451.98		Taxes	\$1,562.00
				Utilities	\$10,349.33
				GST	\$16,643.22
				Total	\$61,279.45
			Grant Account Outstanding Cheque		
				Catholic Cemetery	\$2,067.19
	CRAS GIC	\$40,880.00			
	CIBC GIC	\$23,473.39			
		\$64,353.39			
THIS STATEMENT SUBMITTED TO COUNCIL ON THIS 2ND DAY OF DECEMBER 2019					
					MAYOR
					C.A.O.

OCTOBER 2019 FINANCIAL

	GENERAL	GRANT FUND AMIP	REC GIC	RECREATION	TOTALS
BOOK ENTRIES:					
Net Balance from the Previous Month:	\$733,947.13	\$ 16,503.64	\$ -	\$ 31,506.23	\$ 781,957.00
Receipts for the Month:	\$ 13,535.72				\$ 13,535.72
Bank Account Interest Earned	\$ 930.16	\$ 21.03		\$ 0.93	\$ 952.12
GIC Matured + interest CRAS Interest					\$ -
Loans Received:					\$ -
SUB-TOTALS:	\$ 748,413.01	\$ 16,524.67	\$ -	\$ 31,507.16	\$ 796,444.84
LESS:					
Disbursements for the Month:	\$60,673.10			\$ 67.19	\$ 60,740.29
NEW GIC's					\$ -
ASFF School Taxes					\$ -
Transfer to AMIP chequing					\$ -
Revolving Loan Interest / Bank Fees/Bank Error					\$ -
Loans Paid:					\$ -
Sub-Totals	\$ 60,673.10		\$ -	\$ 67.19	\$ 60,740.29
NET BALANCE at end of Month:	\$ 687,739.91	\$ 16,524.67	\$0.00	\$ 31,439.97	\$ 735,704.55
BANK STATEMENT:					
Balance at end of Month - Bank:	\$ 693,075.20	\$ 16,524.67		\$ 31,439.97	\$ 741,039.84
Balance at end of Month - Investments:					\$ -
CASH ON HAND at End of Month:	\$ 4,578.32				\$ 4,578.32
SUB-TOTALS:	\$ 697,653.52	\$ 16,524.67	0.00	\$ 31,439.97	\$ 745,618.16
LESS:					
Outstanding Cheques:	\$ 9,913.61				\$ 9,913.61
NET BALANCE at end of Month:	687,739.91	\$ 16,524.67	0.00	\$ 31,439.97	\$ 735,704.55
OUTSTANDING CHEQUE LIST:			RECEIPTS FOR THE MONTH:		
	Number	Amount			
	8643	\$1,935.94		Franchises	\$1,754.84
	8668	\$140.00		Office supplies/serv	\$143.43
	8672	\$2,004.77		Rec Board Paint	\$67.19
	8673	\$4,999.32		CCC Rental	\$50.00
	8675	\$548.76		SouthGrow refund	\$229.88
	8676	\$261.93		Taxes	\$2,012.61
	20190005	\$22.91		Utilities	\$9,277.77
	Penny rounding	-\$0.02		Total	\$13,535.72
		<u>\$9,913.61</u>			
			Grant Account		
			Outstanding Cheque		
				Catholic Cemetery	\$2,067.19
	CRAS GIC	\$40,880.00			
	CIBC GIC	\$23,473.39			
		<u>\$64,353.39</u>			
THIS STATEMENT SUBMITTED TO COUNCIL ON THIS 2nd DAY OF December 2019					
					MAYOR
					C.A.O.

Village of Coutts

Cheque Listing For Council

2019-Nov-27
1:52:26PM

Accounts Payable

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20190009	2019-11-05	MCNIVEN, COLIN	1	PAYMENT PIPER REMEMBRANCE DAY	150.00	150.00
20190010	2019-11-05	PROCTOR, BLAIR	1	PAYMENT BUGLE REMEMBRANCE DAY	150.00	150.00
20190011	2019-11-11	ALBERTA MUNICIPAL SERVICES CORP	19-1031186	PAYMENT ELECTRICITY & GAS	6,675.83	6,675.83
20190012	2019-11-13	DESIGN SIGNS	23615	PAYMENT LETTERING	26.99	26.99
20190013	2019-11-13	EMCO LIMITED	90713479-00	PAYMENT HYDRANT PARTS	429.91	429.91
20190014	2019-11-13	GLENN'S PLUMBING & HEATING	2196	PAYMENT INSTALL WATER LINE	285.60	285.60
20190015	2019-11-13	MCCULLOCH & SONS LIMITED	19715	PAYMENT HAUL RECYCLE TRAILER	183.75	183.75
20190016	2019-11-13	MILK RIVER CABLE CLUB	1	PAYMENT INTERNET/TELEPHONE	140.65	140.65
20190017	2019-11-13	MILK RIVER HOME HARDWARE	2459523 2459699 2459930	PAYMENT 2 FRIDGES & ICE MAKER FOR C GASKET SHOP TOWELS, CHAINSAW FILE	2,254.35 2.30 10.98	2,267.63
20190018	2019-11-13	MUNICIPAL INFORMATION SYSTEMS INC.	20191685	PAYMENT ON SITE TRAINING	3,270.28	3,270.28
20190019	2019-11-13	RIDGE AUTO PARTS LTD	664348 665435	PAYMENT SEAL ROPE, CABLE TIE	17.99 26.24	44.23
20190020	2019-11-13	RP WATERWORKS INC.	4536	PAYMENT METER PARTS	1,070.08	1,070.08
20190021	2019-11-13	TOWN OF MILK RIVER	20190122	PAYMENT GARBAGE FOR OCTOBER	1,475.00	1,475.00
20190022	2019-11-13	TRS OFFICEWARE	AR18475	PAYMENT COPIER CONTRACT	93.50	93.50
20190023	2019-11-13	VILLAGE OF COUTTS AG SOCIETY	NOV-DEC	PAYMENT WATER SEWER GARBAGE	120.00	120.00
20190024	2019-11-13	WESTECH SANITATION SYSTEMS LTD.	34510	PAYMENT TOILET RENTAL OCT 12-NOV 12	183.75	183.75
20190025	2019-11-13	WICKS, DARLENE	REMEMBRANC	PAYMENT ICED DONUTS	99.75	99.75
20190026	2019-11-13	ROGERS	2086046274	PAYMENT CELL PHONES	229.23	229.23
20190027	2019-11-13	BOHNE, MARVIN	NOV MEETING	PAYMENT HANDIBUS, LIBRARY, REGULAR	471.60	471.60
20190028	2019-11-13	MACCUMBER, SCOTT	NOV MEETING	PAYMENT QUAD HEALTHCARE, ORRSC, RE	471.60	471.60
20190029	2019-11-13	PAYNE, FLORENCE MEGAN	NOV MEETING	PAYMENT BADLANDS, REGULAR	300.00	300.00
20190030	2019-11-13	SMITH, TANYA RENEE	NOV MEETING	PAYMENT REGULAR	150.00	150.00
20190031	2019-11-13	WILLETT, JIMMY	NOV MEETING	PAYMENT M&R, CARES, WOS, REGULAR, E	1,172.80	1,172.80
20190032	2019-11-13	COUNTRY APPLIANCE SERVICES		PAYMENT		277.10

Cheque Listing For Council

2019-Nov-27
1:52:26PM

Cheque					Invoice	Cheque
Cheque #	Date	Vendor Name	Invoice #	Invoice Description	Amount	Amount
20190032	2019-11-13	COUNTRY APPLIANCE SERVICES	974861	REPAIR NEW FRIDGE	277.10	277.10
20190033	2019-11-13	UNITED FARMERS OF ALBERTA		PAYMENT		2,473.18
			112132071	DIESEL	975.75	
			207866003	SALT	19.90	
			488831760	GAS	1,477.53	
20190034	2019-11-22	AMSC INSURANCE SERVICES LTD., AUMA		PAYMENT		1,569.53
			0151-7	BENEFITS	1,569.53	
20190035	2019-11-22	MUNICIPAL INFORMATION SYSTEMS INC.		PAYMENT		1,050.00
			20191917	SUPPORT	262.50	
			20191924	MANUAL INSTALLATION TASK TII	787.50	

Total 24,831.99

*** End of Report ***

ATTACHMENT FOR DEC 2/19 COUTTS COUNCIL MINUTES FOR ACCOUNTS PAYABLES

DECEMBER PAYABLES

AMSC	1,069.01	benefits
ATB m/c	248.72	floor jack, postage
EMCO	13.61	HYDRANT PART
Federation of Cdn Mun	133.00	membership fee
Jim Willett	135.70	domain hosting
MILK RIVER CABLE	140.65	INTERNET, LIBRARY PHONE
Petty Cash	77.00	school/office/shop supplies, flowers closson
Ridge Water Services	722.86	sept 29-oct 12 contract services
saal paving	21,897.75	6 pavement patches
Telus	22.91	fire siren
Telus	527.52	phones
TRS OFFICEWARE	82.66	COPIER CONTRACT
VILLAGE OF COUTTS	275.00	FESTIVAL OF LIGHT PRIZES
wcb	736.88	insurance
Total	24,751.93	