

MINUTES OF THE APRIL 14, 2020 VILLAGE OF COUTTS REGULAR MEETING HELD VIA THE ZOOM APP AT 6:30 PM

- Present: Mayor Willett, Councillor's Bohne, MacCumber, Smith, Payne and CAO Rolfe.
Also present resident Coleen Bianchi
- Meeting: Called to order at 6:30pm by Mayor Willett.
- Agenda: Councillor Payne moved to accept the agenda with 2 additions. Carried unanimously.
- Delegate Reports: Report from CPO Ross Bond was read by CAO Rolfe regarding the Covid-19 pandemic and what they have been doing in Coutts.
Report from Jamie Anderson the Regional Director of Emergency Management with the County of Warner was read by CAO Rolfe. She summarized the work she has been doing with our communities that are in regional agreements with the County for Emergency Management.
- Minutes: Councillor MacCumber moved to accept the minutes from the Regular Meeting of March 10, 2020. Carried Unanimously.
Councillor Smith moved to accept the minutes from the Public Hearing of March 10, 2020. Carried unanimously.
- Old Business:
- CAO Report: CAO Report is attached. Mayor Willett moved to accept the CAO report as presented. Carried unanimously.
- Unightly Yards
Bylaw: Discussion and gathering of further information to take place. Tabled for further information.
- AB Trans: The new speed limit signs are now in place along Hwy 4.
- Hydrant: Still being worked on
- Monitoring Equipment
Water Plant: The new equipment has been installed.
- Coutts Day: Coutts Day was discussed. A decision will be made at the May meeting to cancel or carry on with planning.
- Financial Statement: Councillor MacCumber moved to accept the March 2020 Financial Statement as presented. Carried Unanimously.
- Accounts Payable: Councillor Smith moved to pay the accounts payable. Carried unanimously.
- New Business
- COVID-19: The pandemic was discussed. Information will continue to be sent to residents.
- Utility Deferral: Councillor Bohne moved to have no utility deferral unless on a case by case scenario it can be proved the inability to pay was caused by the pandemic. Carried unanimously
- Bylaw 575: Bylaw 575 is the bylaw to establish a Regional Assessment Review Board. This bylaw is rescinds Bylaw 566 with some new definitions, and better wording as requested by MA. Councillor MacCumber moved for first reading of Bylaw 575. Carried Unanimously.
Councillor Bohne moved for second reading of Bylaw 575. Carried Unanimously.
Councillor MacCumber moved for permission to read third reading of Bylaw 575. Carried Unanimously. Mayor Willett moved for final reading of Bylaw 575... Carried Unanimously
- Recycling: The Town of Milk River and Village of Warner are stopping the hauling of the recycling trailer until the threat of COVID-19 is over. The Village of Coutts has been informed the by the company that hauls the trailer will no longer be hauling after they make their last trip in the near future. CAO Rolfe will put a notice out explaining that recyclables will need to be put in with household garbage.
- Committee Reports:
- Councillor Payne: Attended the Ridge Country Housing meeting

Councillor
MacCumber: Listened in on the COVID-19 Conference Call
Attended a Rec Board Phone meeting
Attended a phone Town Hall meeting with AEMA

Councillor
Bohne: Had no meetings


Councillor
Smith: Had no meetings

Mayor Willett: Attended 2 Teleconferences relating to Covid-19

Correspondence: None at this time

Closed
Meeting: Not requested at this time.

Adjourn: Councillor Bohne moved to adjourn at 7:30 pm.


MAYOR


CAO

CAO Report April 10th, 2020

CAO Report April 14th, 2020

1. Covid-19 has been taking up most of my days. Each day there is an update from the Provincial Operation Centre outlining the event in the Province. There is also an update each day from Garry Dzoiba (Field Officer South Region Alberta Emergency Management Agency). Also each day I am in touch with Ross from Ridge Regional Public Safety Services, often more times than once, including weekends and evenings. Jamie from the County who is our Regional Director of Disaster Services along with the CAO's from our neighboring communities are also in contact daily or more if needed.
I've been taking complaints from residents, and where necessary reporting them to correct authority for action.
2. Public Works. Ken and Roychella continue to safely distance from each other. They are wiping down the vehicles, equipment and water plant daily. Only the person on call is allowed in the plant for that week. Roychella is only working as she can since the kids are home, and with the added homework and no child care, it is hard for her to put in very many hours. It's been working out good though. She will have more hours in the summer months as well.
3. The new analyzing equipment will be installed on April 13, hopefully this will eliminate the alarms going off all the time.
4. Pavers are hoping to be able to start business on April 20th. We will be one of the first that get to this year. Hoping the weather is good and the restrictions on business do not change.
5. Looking into street sweeping quotes as well. We are looking into regional pricing once again to hopefully secure a good price.
6. Municipal Affairs has pushed forward deadlines for 2019 yearend financial statements to Oct 1. Our auditor has been working remotely with us, and we will continue to do so, until the restrictions are over and she can come down to do her random testing on financial files.