



GC (Government of Canada) Jobs

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Relaunch of COVID-19 Nurse Inventory [Share this page](#)

Reference number: AHS20J-020659-000002

Selection process number: 20-AHS-HSI-EA-NCR-294274

Public Health Agency of Canada

Various Locations across Canada including Ports of Entry across Canada

NU-CHN-03, NU-CHN-04

\$80,304 to \$96,659 (Annual salary rate increase as of October 1, 2020)

For further information on the organization, please visit [Public Health Agency of Canada](#)

Closing date: 31 March 2021 - 23:59, Pacific Time

Who can apply: Persons residing in Canada and Canadian citizens residing abroad.

****NOTE:** If you have previously applied to the previous COVID-19 Nurse Inventory posted in March 2020 (selection process number: 20-AHSHSI-EA-NCR-285824), you do not need to apply again. Your application has already been retained.

Please send your application to:

justinj.nicholson@canada.ca and danielle.bergeron@canada.ca

Important messages

We are committed to providing an inclusive and barrier-free work environment, starting with the hiring process. If you need to be accommodated during any phase of the evaluation process, please use the Contact information below to request specialized accommodation. All information received in relation to accommodation will be kept confidential.

[Assessment accommodation](#)

When you apply to this selection process, you are not applying for a specific job, but to an inventory for future vacancies. As positions become available, applicants who meet the qualifications may be contacted for further assessment.

The Health Portfolio Operations Centre (HPOC) is activated at Level 3, to support effective coordination of federal, provincial and territorial preparedness and response to the emergence of novel coronavirus (COVID-19) in China.

Due to intensity of efforts to support this activation, enhanced border measures at airports and various ports of entry (POE), the Public Health Agency of Canada (PHAC) has a continuous need to establish roster of nurses who can support ongoing efforts

This includes a need for clinical screening officers, quarantine officers, and other registered nurses.

Duties

- Perform Health assessments of international travellers and make determinations on the risk to public health.
- Apply principles and knowledge of the disease process in the management and control of communicable diseases.
- Work with colleagues and managers to support effective communication and case management.
- Act as the Public Health Agency of Canada's representative to network, engage and work collaboratively with partners of a variety of organizations to permit and support effective application of the Quarantine Act and to achieve other Agency goals.
- Work with stakeholders to create change within the travelling public in support of health promotion.
- Ensure that all public health literature, notices to the public, posters, alerts, etc. are clearly posted and implemented.

Intent of the process

The Public Health Agency of Canada will periodically pull and review the applications received and contact applicants selected for further assessment based on the needs. The first pull of applications may be as early as July 27, 2020. It is therefore important for candidates to indicate all the locations for which they are interested and registered to work in. Nurses already registered in the province where positions are available will be given first preference to the position. Additional locations, other than those listed above, may be considered based on the needs of the position being staffed. Candidates may be contacted to express interest in the additional locations.

The immediate intent of the inventory is to staff temporary nurses to prepare and respond to the emergence of novel coronavirus (COVID-19). This could include casual and term (specified period) appointments. Preference will be given to those able to commit to full-time hours on a rotational basis.

A pool of qualified candidates may be created and may be used to staff temporary or permanent opportunities within the Public Health Agency of Canada.

Positions to be filled: Number to be determined

Information you must provide

Your résumé.

In order to be considered, your application must clearly explain how you meet the following (essential qualifications)

Occupational Certification:

Eligibility for registration as a registered nurse in a province or territory of Canada.

In order to be appointed, candidates **MUST** be registered in the province or territory where the position is being staffed.

Essential experience required for both the NU-CHN-03 and NU-CHN-04 positions:

- Experience in one or more of the following areas:

- Experience in public health
- Experience in community health
- Experience in travel related nursing
- Experience in infectious diseases

- Experience in performing health assessments

If you possess any of the following, your application must also clearly explain how you meet it (other qualifications)

Candidates **MAY** be required to meet the following education criteria, depending on the requirements of the specific position being staffed as it may be deemed as either an Essential or Asset qualification:

Graduation with a degree from a recognized post-secondary institution with acceptable specialization in nursing, nursing service administration, nursing education or some other specialty relevant to the position.

Degree equivalency

Candidates MAY be required to meet ONE OR MORE of the following qualifications, depending on the requirements of the specific position being staffed as they may be deemed as either an Essential or Asset qualification:

- Experience working with Stakeholders in health promotion or disease prevention
- Experience in emergency preparedness and response
- Experience in health promotion at a community level
- Experience working on policy or working on committees to create policy or programs
- Experience in using Microsoft Word, Excel and PowerPoint
- Experience screening individuals according to the Quarantine Act

The following will be applied / assessed at a later date (essential for the job)

Various language requirements

Bilingual imperative BBB/BBB, CBC/CBC

English essential

French essential

Information on language requirements

The following may be applied / assessed at a later date (may be needed for the job)

Candidates MAY be required to meet ONE OR MORE of the following qualifications, depending on the requirements of the specific position being staffed as they may be deemed as either an Essential or Asset qualification:

Competencies:

Effective Oral Communication

Effective Written Communication

Demonstrating integrity and respect

Effective Interpersonal Relations

Adaptability

Judgement

Respectful of diversity

Additional essential qualifications, asset qualifications, organizational needs, operational requirements and/or conditions of employment may be identified and applied during the assessment and/or selection of candidates.

Operational Requirements:

- Willingness and ability to work overtime as required, on short notice.
- Willingness and ability to be on call, and on stand-by as required. This may require working in the evenings and on weekends.
- Willingness and ability to travel for work as needed.
- Willingness and ability to successfully complete the Public Health Agency of Canada's Officer designation program.
- Willing and able to work shifts, variable hours, weekends, and statutory holidays.

Conditions of employment

Security: Various - Reliability or Secret (dependent on position being staffed)

Current valid registration as a Registered Nurse and a member in good standing in the province where the position is located.

Valid class 5 driver's licence (depending on the position).

Travel to one or more POE (port of entry), as required (depending on the position).

Other information

The Public Service of Canada is committed to building a skilled and diverse workforce that reflects the Canadians we serve. We promote employment equity and encourage you to indicate if you belong to one of the designated groups when you apply.

Information on employment equity

COMMUNICATION FOR THIS INVENTORY will be sent by email. Candidates must check their email accounts frequently as there may be new communication regarding this inventory or a deadline for response. Responses provided after the indicated deadline may not be accepted. Candidates must include in their application a valid email address that is functional at all times and accepts messages from unknown users; some email systems block these types of email. Ensure to check/view your spam folder regularly.

Persons with a disability preventing them from applying on-line should contact us at 1-800-645-5605.

NOTE: Casual employment is temporary employment of 90 working days or less, in a calendar year

Preference

Preference will be given to veterans and to Canadian citizens, in that order, with the exception of a job located in Nunavut, where Nunavut Inuit will be appointed first.

[Information on the preference to veterans](#)

We thank all those who apply. Only those selected for further consideration will be contacted.